**Crawford/Erie District Advisory Council**

**Minutes-Wednesday August 16, 2017**

Present: Marcia Wilking (District Consultant), Erin Wincek (Erie County Library), Telce Varee (Springboro Public Library), Justin Hoenke (Benson Memorial Library), Chris Slocum (Union City Public Library), Randalee Gross (Corry Public Library), Kortney Marwood (Stone Memorial Library Trustee), Susan Osborn (Waterford Public Library), Thomas Snyder (Albion Area Public Library Trustee), Amanda Scott (Cambridge Springs Public Library), Heather Wakefield (Saegertown Public Library), and John Brice (Meadville Public Library).

John Brice called the meeting to order at 10:03AM. The minutes from the previous District Advisory Council (DAC) were reviewed. Amanda Scott made the motion to approve the minutes as submitted and the motion was seconded by Telce Varee. The DAC voted unanimously in favor of approving the minutes as submitted.

John Brice then opened discussion on the 2017-2018 slate of officers. There were no volunteers for new officers, so John Brice recommended that we adopt the current slate of officers. Erin Wincek made the motion to approve the current slate of officers and the motion was seconded by Telce Varee. The DAC voted unanimously in favor of the current slate of officers.

ANNOUNCEMENTS: Marcia Wilking introduced two new faces at the DAC, new directors Erin Wincek (Erie County Library) and Randalee Gross (Corry Public Library) and welcomed them to the group.

DISTRICT RESTRUCTURING: Marcia Wilking noted that a meeting with the State Librarian recently happened and that the current plan for restructuring will most likely not go through.

KINBER: Representatives from the KINBER network will be meeting with the administration of the Erie County Public Library to discuss plans for getting libraries in the Crawford/Erie region connected with the KINBER network.

NEW BUSINESS: Marcia Wilking told the DAC of the Crawford/Erie District Wiki that she set up. The wiki has resources related to both the District and State Library.

BYLAWS: Marcia Wilking noted that the DAC bylaws were in need of updating, as they have not been updated since 1981. A committee of John Brice, Marcia Wilking, Justin Hoenke, and Chris Slocum will review and update the bylaws at a later date

LOGO: Marcia Wilking showed the DAC the logo that had been created for the Crawford/Erie District in 2008 and asked if the DAC would like to use this in the future. After some brief discussion, it was decided to use the logo for internal documents.

STRATEGIC PLAN: Since there were no state funds for moving ahead with the Erie/Crawford Strategic Plan, Marcia Wilking recommended that the group (made up of Marcia Wilking, Erin Wincek, Amanda Scott, Rhonda Nichles, and John Brice meet in 2018. Marcia Wilking also let libraries know that the Strategic Plan facilitator would be able to come to member libraries to discuss strategic planning if needed.

NEW ERIE LIBRARY CARDS: Marcia Wilking and Erin Wincek spoke about the new Erie Library cards, noting that they have the Access PA sticker already printed on the back of the cards.

OTHER BUSINESS: John Brice asked if the District could provide the Crawford County Federated Library System (CCFLS) with MARC records for the rotating playaway and Large Print collections. After brief discussion, Marcia Wilking said that she would look into get the files to CCFLS in some form. John Brice noted that the CCFLS system was interviewed by Princeton University for a piece about open source software in libraries. Erin Wincek revealed that the Blasco Memorial Library Idea Lab should have a grand opening in late October 2017.

After discussion was completed, John Brice made a motion to adjourn the meeting at 10:40am. This was seconded by Justin Hoenke. The next meeting will occur on Wednesday November 15, 2017 at 10AM at the Blasco Memorial Library in Erie, PA.

Minutes prepared by Secretary Justin Hoenke.